

MONTHLY HSEQ REPORT

OGF-HSE-038(15)

Name of Unit: _____; Location / Site: _____

For The Month Of _____ Year _____

Item	Jan	Feb	March	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec	Yearly	
<i>O=OGDCL</i> <i>C=Contractor</i>	O	C	O	C	O	C	O	C	O	C	O	C	O	C
Manpower														
Hours Worked														
Vehicles														
Mileage														

ENVIRONMENT STATISTICS

Item	Unit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly
Energy Demand (Consumption)	MW-HR													
Oil used for Power Generation	Ltrs.													
Gas used for Power Generation	mmscf													
Gas Flared due to unit malfunction	mmscf													
Fuel (Diesel) consumed by Vehicles	Ltrs.													
CH ₄	Flare	Tons												
	Vent	Tons												
	Generators	Tons												
	Total	Tons												
CO ₂	Flare	Tons												
	Vent	Tons												
	Generators	Tons												
	Total	Tons												
Other HCs	Flare	Tons												
	Vent	Tons												
	Generators	Tons												
	Total	Tons												
Sulphur (H ₂ S/ SO _x)	Flare	Tons												
	Vent	Tons												
	Generators	Tons												
	Total	Tons												
Nitrogen (NO _x)	Flare	Tons												
	Vent	Tons												
	Generators	Tons												
	Total	Tons												
COD	Sewage	mg/ltr.												
BOD	Sewage	mg/ltr.												
TDS	Produced Water	mg/ltr.												
TSS	Produced Water	mg/ltr.												
Chlorides	Produced Water	mg/ltr.												
Oil & Grease	Produced Water	mg/ltr.												
Chemicals Consumed	Drilling/ Process	Ltrs.												
	Well Site/ Header	Ltrs.												
Water Consumption	Process	Ltrs.												
	Utilities	Ltrs.												
	Drinking	Ltrs.												
	Total	Ltrs.												
Disposal of Effluents	Produced Water	Ltrs.												
Hazardous Waste (Disposal)	Process	Kg.												
	Biological	Kg.												
Non-Hazardous Waste (Disposal)	Kg.													
Spills	Produced Water	Ltrs.												
	Crude Oil	Ltrs.												
	Chemical	Ltrs.												
Leak Detection And Repair	Leak Points	Nos.												
	Gross Savings	scf												
Waste Pits: Restored (Rehabilitated)	Hazardous	Nos.												
	Non-Hazardous	Nos.												
Tree Plantation	This Season	Nos.												
	Previous Status	Nos.												
	Total	Nos.												

SAFETY STATISTICS

Item	Jan	Feb	March	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec	Yearly	
<u>O=OGDCL</u>	O	C	O	C	O	C	O	C	O	C	O	C	O	C
<u>C=Contractor</u>	O	C	O	C	O	C	O	C	O	C	O	C	O	C
Lost Work Days														
Safe ManHours														
Risks Update	High													
	Medium													
	Low													
MOC Cases														
LAGGING INDICATORS														
<i>Human Injury Cases</i>														
Fatal														
Permanent Partial Disability														
Permanent Total Disability														
Lost Workday														
Restricted Workday														
Medical Treatment														
First Aid Cases														
<i>Asset Damage Cases</i>														
Process Equipment														
Earth Moving Machinery														
Vehicles														
Buildings														
<i>Environmental Concern Cases</i>														
Fire														
Spill														
Leakage														
<i>Process Safety Cases (Failures/ Faults/ Malfunctions/ Blockages/ Jamming)</i>														
Interlocks														
F&G Detectors														
Uninterruptible Power Supply														
Relief Devices/ Vents														
ESD														
Loss (in US \$) due to incidents including shutdown	Revenue (Production)													
	Asset (Repair/ Replacement)													
	Environment (Degradation/ Rehabilitation)													
LEADING INDICATORS														
Near Hits														
STOP Cards	Unsafe Conditions													
	Unsafe Behaviors													
Hazard Hunt Program	# of Tours													
	UC Reported													
	UC Closed													
Fire Drills														
Other Emergency Drills														
Awareness Sessions														
Participants	Officers													
	Staff													
	Visitors													
Safety/ Toolbox Talks														
Audit NCs	Pending													
	Total													
Permits: Corrective Jobs														
Permits: Breakdown Jobs														
Permits: PM Jobs														
Rewards														

LAGGING INDICATORS are typically "output" oriented, easy to measure but hard to improve or influence e.g. incidents related statistics, pollution load, etc.
LEADING INDICATORS are typically "input" oriented, hard to measure and easy to influence e.g. risk assessment reports, audit results, trainings outcome, etc.
O=OGDCL this column must include data of all OGDCL employees i.e. Regular + OGDCL Contracts + Trainees+ Work-Charge/Casuals; whereas,
C=Contractors this column to include data of service companies + petty contractor workforce+ labor hired on daily wages for civil works etc.

OCCUPATIONAL HEALTH STATISTICS

Item		Unit	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly
Total Patients visited Dispensary	OGDCL	No.													
	Community	No.													
Occupational Health Patients visited Dispensary (Med. Rep.)		No.													
Epidemic/ Pandemic Patients visited Dispensary (Med. Rep.)		No.													
Employees Undergone OH Assessment (Fitness Tests)	Officers	No.													
	Staff	No.													
Kitchen Staff Undergone OH Assessment		No.													
Employees Hospitalized		No.													
Employees Quarantined		No.													
Employees Job Rotated Due To OH Problems		No.													

Monthly Log of Incidents

#	Date & Time	Incident Type	Short Description	Reason (Cause)	Action Taken To Avoid Recurrence

Monthly Log of HSE Awareness/ Training Sessions

#	Date & Time	Title	Facilitator/ Instructor	Venue/ Institute	Number of Participants
External or Outsource Trainings/ Sessions					
Onsite/ Internal Trainings/ Sessions					

Monthly Log of HSE Reward and Recognition

#	Name & OG/S #	Design.	Type of Award	Amount	Month	Description of Contribution towards HSE System Improvement

Note:- Duly Filled HSEQ Report must be emailed to HSEReports@ogdcl.com by the 5th of every month.

Stamp of Field HSE In-charge and *Signature*

Date: _____

Stamp of In-charge Location and *Signature*

Date: _____