

TERMS OF REFERENCE FOR PRE-QUALIFICATION OF PRINTERS/PUBLISHERS
IN CONNECTION WITH PRINTING OF
OGDCL'S ANNUAL REPORT

Marks

1.	Designing / Composing Facilities	Organizations having their own design house comprising of computer hard ware / soft ware, experienced art/design personnel and having minimum of five (5) years experience in designing / composing of Annual Reports.	20
2.	Production Facilities	Organizations having the following technical capabilities: <u>Pre-Press System/ Film Processing</u> Laser Scanner complete with image setter and automatic film processing system and centre fax rib, desktop publishing systems and laser printers, contact cabinet for film making, automatic film processor for film Developing etc <u>Plate Processing</u> Automatic printing-down frame and plate processor for developing <u>Printing</u> Four to Eight colour offset printing machines Two colours offset printing machines <u>Folding and Binding</u> Automatic page folding, perforating, stitching, lamination and hot glue binding machines. <u>Die-Cutting</u> Automatic die cutting machine. <u>Pasting</u> Automatic pasting machine <u>Cutting & Trimming</u> Automatic / Computerized paper cutting machines	45
3.	Number of Annual Reports printed during 2003 to 2007	Client-wise number of Annual Reports printed during 2003 to 2007	25
4.	Best Corporate Report Awards	Best Corporate Report Awards evaluated by ICAP/ICMAP during 2002 & 2006	10
	Total Marks		100
	Qualifying Marks		70

Note: OGDCL reserves the right for physical verification by its authorized committee.